



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

1700  
MCCS  
1 May 24

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,  
Marine Corps Community Services, Camp Pendleton  
To: Sergeant Major, Marine Corps Air Station, Camp Pendleton,  
California

Subj: MINUTES OF THE MARINE CORPS AIR STATION (MCAS) SINGLE MARINE  
PROGRAM COUNCIL MEETING WEDNESDAY, 1 May 2024

Ref: (a) MCO 1700.36B  
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP) Council meeting was called to order by the MCAS SMP Council President at 1200.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) Headquarters & Headquarters Squadron Marine Corps Air Station Camp Pendleton (H & HS MCAS)
- (2) Marine Light Attack Helicopter Squadron 169 (HMLA-169)
- (3) Marine Light Attack Helicopter Training Squadron 303
- (4) Marine Medium Tiltrotor Squadron 364 (VMM-364)
- (5) 1st Combat Engineer Battalion (1st CEB)

b. Units with Senior Enlisted Adviser (SEA) Present

- (1) H & HS MCAS
- (2) HMLA-169
- (3) Marine Wing Support Squadron 372 (MWSS-372)

c. Others Present

- (1) Recreation Center Supervisor
- (2) Single Marine Program Assistant Coordinator
- (3) Fitness Center Manager

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- (4) MCCA Coordinator
- (5) 22 Area Active-Duty Recreation Center (ADRC) Manager
- (6) 24 Area Active-Duty Recreation Center (ADRC) Manager
- (7) Recreation Assistant

3. Cpl Bassett Started the meeting by introducing herself as the president and encouraging everyone to sign in and take notes.

4. Quality of Life Issues

a. Old Issues

- 1. Barracks 2499 and 41371 have several broken or damaged washing machines.
- 2. The gas station in 33 area- the card readers do not work, and you can't pay cash unless someone is there, making it difficult to get gas.

b. New Issues

- 1. Barracks 24015, is the third deck washroom getting fixed?
- 2. 25 area has no hot water.
- 3. Building 3382, several doors have faulty locks.

5. Guest Speakers

a. Mr. Thomas Nadeau. Introduced himself as the new MCAS Fitness Center Manager. Feel free to stop in the gym or reach out to him if you have any questions or suggestions. Encouraged Marines to take our fitness tests, it will both help and challenge you. We also work to improve mental and emotional health, not just physical.

b. Ms. Tonya Bryant. Discussed the upcoming events at 22 ADRC.

c. Mr. Chris Phillips. Discussed the upcoming events at 24 ADRC.

d. Ms. Carina Johnson. Outdoor Adventures (OA) offers events such as mountain bike rides, hikes, surf lessons, archery and more. Must reserve at least 2 weeks in advance. The more notice the better availability. All OA events are for active duty only. Gravel Ride Hustle is every Wednesday at 1100 behind the 22 Area Barracks. Starting in June, every Friday we have free surf lessons from 1100 to 1400. Please email Pen.oe@usmc-mcca.org to sign up.

e. Mr. Eddie Hadley. May 3-5 we are going to Zion National Park, cost is \$60 which includes transportation, camping equipment and

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food while in camp. May 10<sup>th</sup> we are going to K1 Speed in Carlsbad (Go Kart racing). Cost is \$35 which includes transportation and a food voucher. May 24-27 is our Las Vegas trip, this event is 21+ and cost \$180. Price includes transportation and a 3-night stay in a hotel on the strip. We really need volunteers for our PE Fitness event on May 17. The more Marines and Sailors the better! LOA, transportation, and lunch provided. Please email Pensmp@usmc-mccs.org to sign up or learn more.

6. Closing Remarks. Cpl Bassett thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room and to turn in appointment letters. She encouraged marines to spread the word so we can keep hosting trips and events. Please be advised, SMP President Cpl Bassett would like to see proof from the junior representatives of their efforts to help spread information.

7. The meeting adjourned at 1300. Questions can be emailed to PENSMP@usmc-mccs.org