MARINE CORPS COMMUNITY SERVICES EQUAL OPPORTUNITY STATEMENT

Marine Corps Community Services (MCCS) has a large and diversified workforce and every employee has the right to report to a workplace that is free from discrimination of any kind.

Whether civilian or military, it is our responsibility to ensure that the workplace is free from discrimination based on race, religion, age (over 40), Genetic Information Nondiscrimination Act, national origin, gender, sexual orientation, or disability. Workplace harassment or bullying has no place in any MCCS activity and will not be tolerated.

MCCS employees are encouraged to report any incidents of sexual harassment, workplace harassment, or bullying to their manager, supervisor, MCCS Human Resources Office, or to the Base Equal Opportunity Office.

MCCS managers and supervisors are responsible to ensure that the workplace remains free of ethnic slurs, sexually explicit comments, or comments that may refer to religion, age, national origin, gender, sexual orientation, or physical and mental disabilities. Managers and supervisors who receive reports of this nature are to report them immediately to their Division Director for immediate action.

All reported incidents of harassment, whether discriminatory in nature (based on race, color, religion, gender, age, or national origin) or non-discriminatory, will be investigated in a timely manner. Reprisal or retaliation against anyone who reports an incident or participates in an investigation will not be tolerated.

I remain confident that each of you will exercise good judgement and will apply equal employment opportunity on a daily basis, treating everyone with dignity and respect. Thank you for all that you do for our organization and for the support to our military community.

A. I. CISNEROS

Assistant Chief of Staff Marine Corps Community Services