

Important Recycling Information

Area Commanders

- Appoint a Recycling Coordinator to work with the Base Recycling Manager.
- Send a representative to the quarterly recycling program meetings.
- Select staging areas and/or collection points to expedite the handling of recyclables.
- Identify recyclable waste streams and request containers to accommodate the materials.
- Ensure that all paper turned in for recycling meets the Privacy Act requirement.
- Coordinate a collection/pick up date from the designated staging areas with the Recycling Manager, 725-4982.

Unit Commanders and S-4 Officers

- Send a representative to the quarterly recycling program meetings.
- Identify recyclable waste streams and coordinate with the Recycling Manager regarding container needs.
- Appoint personnel as points of contact for recyclable material collection.
- Ensure that all paper turned in for recycling meets the Privacy Act requirement.
- Ensure that all Marines and Sailors comply with Base Order 6280.5B.