



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE
BOX 555010
CAMP PENDLETON, CALIFORNIA 92055-5010

5100
SAFETY

21 MAR 2016

From: Commanding General
To: Distribution List

Subj: LETTER OF INSTRUCTION (LOI) FOR MARINE CORPS
INSTALLATIONS WEST-MARINE CORPS BASE, CAMP PENDLETON
SAFETY CENTER "CRITICAL DAYS OF SUMMER" SAFETY STAND-DOWN

Ref: (a) MCO 5100.19F
(b) MCO 5100.29B

Encl: (1) Sequence of Events
(2) Summer Newsletter Topics
(3) Days of Summer Safety Challenge MCCA SEMPER FIT HEALTH
PROMOTION 18 MAY 2016 - 16 AUGUST 2016
(4) Safety Challenge Unit Registration Form

1. Situation. In accordance with the references, Marine Corps Installations West-Marine Corps Base, Camp Pendleton (MCIWEST-MCB CAMPEN), Safety Center will host a "Critical Days of Summer" Safety Stand-Down at the Base Training Center/Theater on 6 April 2016 from 0900 to 1100 and 1300 to 1500. The Stand-Down presentation will be presented by the California Highway Patrol. The Safety Stand-Down is open to all MCIWEST-MCB CAMPEN commands and civilians aboard Marine Corps Base, Camp Pendleton (MCB Campen). In addition, it is open to all tenant commands aboard MCIWEST-MCB CAMPEN.

2. Mission. The MCIWEST-MCB CAMPEN Safety Center will conduct the annual summer Safety Stand-Down to reinforce off-duty recreation safety and safe driving practices. The sequence of events is provided in enclosure (1). Enclosure (2) lists the weekly topics that units should focus on during the "Critical Days of Summer" Campaign. Newsletters will be published by the Base Security Center one week prior to weekly topic. Enclosure (3) provides dates for specific events sponsored by Marine Corps Community Services (MCCA).

3. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To ensure all Marines, Sailors, and Civilians clearly understand the application of risk management, and avoid becoming a statistic of one or more of the fatal four causes of

death (alcohol, speed, fatigue, seatbelts) that involve operation of motor vehicles, and off-duty recreation during the summer months.

(2) Concept of Operations. The MCIWEST-MCB CAMPEN Safety Center will conduct the Safety Stand-Down on 6 April 2016 in the Base Training Center/Theater. The Safety Stand-down is being executed a month early in order to use the Base Training Center/Theater as a training venue, as the training center will be unavailable, undergoing repairs from mid-April through November. The Safety Stand-Down will be conducted in accordance with enclosure (1).

b. Subordinate Element Missions. Commanders, Assistant Chiefs of Staff, Special Staff Officers, and Directors shall ensure that Marines, Sailors and Civilians attend the Safety Stand-Down and comply with the times and dates designated in enclosure (1) to avoid unsafe overcrowding.

c. Coordinating Instructions

(1) The uniform for the Safety Stand-Down will be the appropriate uniform of the day:

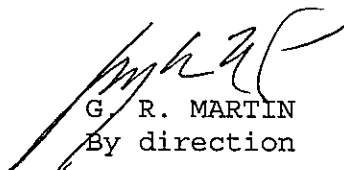
(2) Personnel should be accounted for and seated ten minutes prior to each iteration of the event.

4. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically. Electronic versions of the MCIWEST-MCB CAMPEN directives can be found at: <https://www.mciwest.usmc.mil/inst/mciwest/manpower/MCIWMCBADJ/default.aspx>.

5. Command and Signal

a. Command. This LOI is applicable to all commands, organizations, units and activities aboard MCB CampPen.

b. Signal. This LOI is effective the date signed.


G. R. MARTIN
By direction

Distribution: A-4
B
C

Sequence of Events

6 April 2016

0900: Personnel Seated
0910: Opening Remarks
0915: California Highway Patrol
1100: Closing Remarks

6 April 2016

1300: Personnel Seated
1310: Opening Remarks
1315: California Highway Patrol
1500: Closing Remarks

Summer Newsletter Topics

	Newsletter Topic	Date
Week 1	Seatbelt Laws and Regulations	23 May - 27 May
Week 2	DUI Awareness	30 MAY - 03 June
Week 3	Driving Safety	06 June - 10 June
Week 4	Heat Injury Safety	13 June - 17 June
Week 6	Motorcycle Safety	20 June - 24 July
Week 7	Watercraft Safety	27 Jun - 1 July
Week 8	Swimming Safety	04 July - 08 July
Week 9	ATV Safety	11 July - 15 July
Week 10	Bicycle Safety	18 July - 22 July
Week 11	Home Safety	25 July - 29 July
Week 12	Fatal Four Awareness	01 August - 05 August
Week 13	Distraction/Road Rage	08 August - 12 August
Week 14	Curtail the need to Speed	15 August - 19 August
Week 15	Travel Safety Risk Management	22 August - 26 August

Critical Days of Summer newsletters are available on the MCIWEST-MCB CAMPEN SharePoint listed below:

(Cut and Paste)

<https://www.mciwest.usmc.mil/inst/mciwest/safety/Critical%20Days%20of%20Summer%20Newsletters>

MCB CamPen Safety Center:


<http://www.pendleton.marines.mil/StaffAgencies/SafetyCenter.aspx>

Days of Summer Safety Challenge MCCS Semper Fit Health Promotion
18 May 2016 - 16 August 2016

Date	Registration	Event	Location
18 May 2016	Registration begins 0730	4 Person HITT Challenge (Partnered with Commanding General's Cup)	11 Area CFT Field
24 May 2016	Event begins at 1100	Single Marine Program BBQ	22 Single Marine Program
26 May 2016	Registration begins 0600	Group exercise Challenge	Paige Fieldhouse Football Field
14 June 2016	Event begins at 1100	Single Marine Program BBQ	21 Single Marine Program -Del Mar
15 June 2016	Registration begins 0730	Corn Hole Tournament (Partnered with Commanding General's Cup)	Del Mar Beach Resort
28 June 2016	Registration begins 0900	4 Person HITT Challenge (Single Marine Program BBQ to follow)	62 Area Softball Fields Behind fitness center
28 June 2016	Event begins at 1100	Single Marine Program BBQ	62 Single Marine Program
12 July 2016	Event begins at 1100	Single Marine Program BBQ	33 Single Marine Program
19 July 2016	Registration begins 1000	3 on 3 Basketball Tournament	33 Area Fitness Center
26 July 2016	Registration begins 1000	3 on 3 Basketball Tournament	21 Area Fitness Center
16 August 2016	Event begins at 1100	Single Marine Program BBQ	41 Single Marine Program
23 August 2016	Registration begins 1000	5 on 5 Dodgeball Tournament	53 Area Fitness Center
30 August 2016	Event Begins at 1100	Single Marine Program BBQ	53 Single Marine Program

Earn money for unit recreation funds through competition in summer-long events including a variety of giveaways, entertainment, and educational opportunities. The various activities will raise awareness of substance abuse, educate service members about recreational safety, promote responsible alcohol use, and offer fun, healthy alternatives as a viable option. Please fill out the attached unit registration and turn in to the Health Promotion Office, Paige Fieldhouse Bldg. 1110, or fax to 760-763-5534 Attn: Health Promotion. For additional Questions, please Contact Heather Williams 760-763 3793.

Safety Challenge Unit Registration Form

	MCCS 101 DAYS OF SUMMER SAFETY CHALLENGE UNIT REGISTRATION	Print Form
Privacy Act Statement		
SORN NM01700-1 AUTHORITY: 10 U.S.C. 5013, Secretary of the NAVY; 10 U.S.C. 5041, Headquarters, Marine Corps; 26 U.S.C. 6041; BUPERS Instruction 1710.11C, Operations of Morale, Welfare and Recreation Programs 2003; MCOP 1700.27, Marine Corps, Morale, Welfare and Recreation Policy Manual, Ch 1; NAVSO P-3520, Financial Management Policies and Procedures for Morale, Welfare and Recreation Programs; and E.O. 9397 (SSN). PRINCIPLE PURPOSE: To provide for the administration of programs devoted to the mental and physical well-being of authorized patrons, to include: Expenditure tracking; Emergency contact information; Activity level determination by sports facility personnel. ROUTINE USES: a. Provides emergency contact information when needed. b. Allows for the assessment of authorized patrons into appropriate level of activity to minimize the risk of injury and maximize client well-being. c. Serves as a program record for all accounting functions. DISCLOSURE: Disclosure of personal information is voluntary. However, if requested information is not provided, authorized user cannot participate in the challenge.		
OBJECTIVE: TO CREATE SUMMER-LONG UNIT COMPETITIONS AND EVENTS UTILIZING PROGRAMS THAT SHARE THE MISSION OF ELIMINATING ILLEGAL DRUG USE, DECREASING RECREATIONAL INJURIES, AND PROMOTING RESPONSIBLE USE OF ALCOHOL WITHIN THE MILITARY. OVERVIEW: THIS PROGRAM WILL BE HELD MAY-SEPTEMBER. THE PROGRAM WILL INCLUDE A VARIETY OF UNIT COMPETITIONS, GIVEAWAYS, ENTERTAINMENT AND EDUCATIONAL OPPORTUNITIES. THE VARIOUS ACTIVITIES WILL RAISE AWARENESS OF SUBSTANCE ABUSE, EDUCATE SERVICEMEMBERS ABOUT RECREATIONAL SAFETY, PROMOTE RESPONSIBLE ALCOHOL USE, AND OFFER FUN, HEALTHY ALTERNATIVES AS A VIABLE OPTION.		
UNIT: _____ UNIT STRENGTH: _____		
POINT OF CONTACT (POC): _____		
EMAIL: _____ PHONE NUMBER: _____		
POC SIGNATURE: _____ DATE: _____		
COMMANDING OFFICER (CO): _____		
CO SIGNATURE: _____ DATE: _____		
INSTRUCTIONS		
1. RETURN THIS REGISTRATION FORM TO THE HEALTH PROMOTION OFFICE AT PAIGE FIELDHOUSE, BUILDING 1110, OR FAX TO 760-763-5534. 2. REGISTRATION FORM SHOULD BE TURNED IN NO LATER THAN ONE WEEK AFTER COMPETITION BEGINS TO BE ELIGIBLE FOR MAXIMUM POINTS AND FULL BENEFITS. 3. UNITS BEGIN EARNING POINTS ONLY AFTER THEIR REGISTRATION FORM IS RECEIVED BY THE HEALTH PROMOTION OFFICE. 4. REGISTRATION FORM WILL NOT BE ACCEPTED AFTER THE FIRST TWO WEEKS OF COMPETITION. 5. FOR REGISTRATION DATES, LOG ON TO WWW.MCCSCP.COM/HEALTH . THE SOONER YOU SIGN UP, THE SOONER YOU CAN START EARNING POINTS.		