

Come learn about ALL the skills courses from the actual course provider at our 2017 Quarterly Skills Briefs!
Building 1339 at 0900: **2 June / 8 Sept / 7 Nov**. No registration necessary / military uniform acceptable.

Skills Development Program Office (SDPO): Building 13150, Room 311; (760) 725-6517
madonna.may@usmc.mil / marcy.nuanez@usmc.mil / melinda.n.gomez@usmc.mil

For specific course information and to apply, please contact the POC listed.

8 COURSES CURRENTLY OFFERED AT CAMP PENDLETON

Archi's Institute for Sustainable Agriculture (AISA)

6-Week Small Scale Farming, Hydroponics, and Agribusiness Course held in Escondido, CA / Active Duty Enlisted & Spouses / Uses GI Bill / POC Robert Blundell 760-626-6360;

Robert.B@archisinstitute.com; www.archisinstitute.com

- Cohort 5: May 1 – June 9, 2017 (apply by 4/10/17)
- Cohort 6: June 26 – Aug 4, 2017 (apply by 6/5/17)
- Cohort 7: Aug 21 – Sept 29, 2017 (apply by 7/31/17)
- Cohort 8: Oct 9 – Nov 17, 2017 (apply by 9/18/17)

Veterans in Piping (VIP)

18-Week Welding and Pipe Fitting Training toward Apprenticeship/ Held at Camp Pendleton/ Active Duty Enlisted / Free / POC Sonny Castillo 619-453-7412; aj.sonnycastle@yahoo.com;

www.uavip.org

- Cohort 25: May 22– Sept 21, 2017 (apply by 4/17/17)
- Cohort 26: Oct 9 – Feb 15, 2018 (apply by 9/5/17)
- Cohort 27: Feb 26 – June 28, 2018 (apply TBD)
- Cohort 28: July 16 – Nov 15, 2018 (apply TBD)

Workshops for Warriors (WFW)

16-Week course with 2 tracks: Welding or Machining / held in downtown San Diego / Active Duty Enlisted / Free / POC Danielle Hendges 619-550-1620; danielle@wfwusa.org;

www.workshopsforwarriors.org

- Cohort 2: May 1– Aug 18, 2017 (apply by 3/31/17)
- Cohort 3: Aug 28 – Dec 15, 2017 (apply by 7/31/17)

First Responder

8-Week Training and Mentoring toward Emergency Medical Certificate and Careers / held in San Marcos / Active Duty Enlisted / Uses GI Bill / POC Tory Haynes 760-744-1150 ext. 7818; vhaynes@palomar.edu

- Cohort 3: June 26 – Aug 18, 2017 (apply by 5/18/17)

Warrior Training Advancement Course (WARTAC)

11-Week Course to become a Veteran Service Rep (VSR) GS-7 position / held on Camp Pendleton/ Active Duty Enlisted / Free / POC Madonna May 760-725-6517; madonna.may@usmc.mil

- Cohort 4: VSR Jul 17 –Sept 29, 2017 (apply by 5/22/17)

Microsoft Software & Systems Academy (MSSA)

19-Week Course with 3 track options: Server & Cloud Administrator (networking) held on Camp Pendleton, Cloud Development (coding) held in San Diego, or Cyber Security held in Oceanside / Active Duty Enlisted / Uses GI Bill / POC Martin Schwab 760-385-0152 schwa0a8@erau.edu;

www.military.microsoft.com/mssa

- Cohort 9: May 29 – Oct 6, 2017 (apply by 4/14/17)
 1. Server and Cloud Admin on Camp Pendleton
 2. Cloud Developer in San Diego
- Cohort 10: Jul 1- Nov 9, 2017 (apply by 5/17/2017)
 3. Cyber Security in Oceanside

Onward to Opportunity (O2O)

9-Week Hybrid course with 4 track options: Information Technology, Customer Service, Human Resources or Project Management (3 days in Camp Pendleton classroom & 8 weeks online) / Active Duty Enlisted & Spouses / Free / POC Aixa Escobar 760-798-6060; agescoba@syr.edu;

www.onward2opportunity.org

- Cohort 8: May 30 – July 27, 2017 (apply by 5/09/17)
- Cohort 9: Aug 29 – Oct 26, 2017 (apply by 8/8/17)
- Cohort 10: Oct 10 – Dec 7, 2017 (apply by 9/19/17)

Hiring Our Heroes Corporate Fellowship Program

12-Week Internship (Bachelor's or Associate's Degree required) local San Diego placements/ Active Duty Enlisted / Free / POC Sara McNamara 202-302-6631; SMcNamara@USChamber.com;

www.hiringourheroes.org/fellowships

- Cohort 2: May 3 – July 21, 2017 (apply by 3/31/17)
- Cohort 3: Aug 9 – Oct 27, 2017 (apply by 6/23/17)

1 COURSE CURRENTLY OFFERED AT FORT IRWIN

Airstreams Renewables

7-Week Energy & Communication Tower Technician / Course held at Ft. Irwin; Billeting Provided / Active Duty Enlisted / Uses GI Bill / POC Eric Aliste 760-222-6508; eric.aliste@air-streams.com;

www.air-streams.com;

- Cohort 2: Apr 10- May 25, 2017 (apply by 3/20/17)
- Cohort 3: May 30- Jul 6, 2017 (apply by 5/8/17)
- Cohort 4: Jul 10- Aug 24, 2017 (apply by 6/19/17)
- Cohort 5: Aug 28- Oct 12, 2017 (apply by 8/7/17)
- Cohort 6: Oct 16- Dec 7, 2017 (apply by 9/25/17)
- Cohort 7: Dec 11- Feb 1, 2018 (apply by 11/20/17)

All Transition Readiness Programs schedules and further information can be found at: www.mccsCP.com/transition

Skills Development Program Office (SDPO)

APPLICATION PROCESS

The SDPO offers courses that are geared toward learning high-demand industry-specific skills with the high-probability of securing employment prior to exiting the military. All courses offer a job interview, placement, or certification to enhance entry into the civilian workforce.

1) [Program Eligibility](#)

The SDPO is directed by MARADMIN 550/13. You must meet all seven eligibility requirements listed below:

1. Enlisted first term Service Member or careerist who is expected to be released from active duty within 180 days of starting the course with an honorable discharge, including general discharge under honorable conditions.
2. Must have enough time to complete the program while on active duty. Securing an extension to your existing End of Active Service (EAS) in order to participate is not authorized.
3. Have completed Transition Readiness Seminar (TRS) or Transition GPS (Goals, Planning, and Success).
4. Have successfully passed your most current Physical Fitness Test (PFT) and Combat Fitness Test (CFT) (or equivalent if non-Marine Corps participant).
5. Have received a Standards of Conduct Rating of at least a 4.0 and a Standards of Proficiency Rating of at least 4.0 on your most recent performance evaluation (or be recommended for promotion or advancement, or other military equivalent for non-Marine Corps participant.)
6. Have attended an ethics brief or completed a DOD-approved ethics training (MarineNet Training: ET108A Ethics & Integrity) within the last 12 months (or equivalent if non-Marine Corps participant).
7. This would be your first skills course, meaning you have not previously completed, are currently participating in, or had participation terminated from another SDPO course.

To apply, you must want employment and be available to be hired within 90 days after end of the course.

2) [Application Process](#)

1. [Gain Course Awareness and Determine if a Good Career Fit](#): Inquire directly to the course POC as each course has different requirements. The POC will schedule an individual or group information session. At this meeting:
 - a. You will learn the pre-requisites, action items, due dates, and selection process of the course.
 - b. You will complete an "Applicant Intake Sheet" and secure the "MCCS application packet".

Important: You must secure the application packet from the course POC, otherwise it is not valid.

2. [Complete MCCS Application Packet](#): Secure proper signatures on the necessary four (4) documents.
 - 1) Command Screening Checklist: (First Field Grade Commander with UCMJ)
 - 2) Command Authorization Letter: (Battalion CO or XO or Adjutant by Direction)
 - 3) Verification of V.A. Education Benefits: (VA Benefits Advisor)
 - 4) Acknowledgement of Responsibilities: (Self)

Remember: The rank of the approval authority on both the Command Screening Checklist and the Command Authorization Letter is an O4 or above.

3. [Qualify for the Course](#): Please deliver the completed signed 4 documents to the SDPO, building 13150, room 311, (760) 725-6517 prior to the course due date. The SDPO will review the paperwork in your presence and verify that all the documents are complete. If everything is in order, then you will be considered "a qualified applicant". If stationed off Camp Pendleton, please scan and email your documents to the SDPO, then you will receive a call to review your application packet.

Special note: It is critical that you submit your signed application packet by the DUE DATE!

4. [Follow Selection Process](#): Each course has its specific requirements, admissions procedure, and selection process. Please understand and adhere to the detailed requirements and due dates. **The course provider will select participants. Both you and your command will be notified of your application status.**

APPLYING TO A COURSE DOES NOT GUARANTEE YOU A SEAT INTO THE COURSE. Due to limited seats, all courses are competitive and have a SELECTION PROCESS, either an interview, an exam, a scoring system, or a résumé review. Some are first-come, first-serve. **Best to apply early!**