



Parents of Single Marines

If you are handling your Marine's affairs during deployment, ensure your Marine contacts the Base Legal Services Office for any needed powers of attorney. Also, ask your Marine to list you as a Primary Next of Kin on the Record of Emergency Data form.

If you are taking care of your Marine's vehicle, make sure to:

- Update the insurance and registration if it will expire while your Marine is deployed.
- Make sure you have current registration and title.
- Get new license plates if they expire during deployment.
- Discuss routine maintenance expectations and how it will be funded.

Get the contact information for your Marine's FRO. Also, get your Marine's complete official mailing and email address. Highlight the number to your local American Red Cross in your phone book. Ask your Marine to provide your contact information to the FRO to receive official unit information and notifications. Please note it is at your Marine's discretion who is designated to receive official notifications. If your Marine's unit has a toll-free number and website, make sure you have that information. Make sure you have pictures of your Marine. If you are managing your Marine's finances during deployment, ensure allotments have been started, online banking has been set up to pay bills, and you have been added to the account. You should also have access to your Marine's MyPay account. Be aware of any periodic expenses such as taxes, tuition, or insurance that will need to be paid. If your Marine is deployed when taxes are due, an extension may be filed on behalf of your Marine, provided you have a power of attorney. For more information go to: www.irs.gov.

You should know the location of your Marine's will and important papers, and be able to access these documents if needed. Ask your Marine to explain operational security (OPSEC) to you, or read the section on OPSEC in this handbook.