

ACADEMIC SKILLS PROGRAM



The Camp Pendleton Base Education Center (BEC) and Palomar College have teamed up to provide this 30-day PTAD educational program. The program is open to all active duty enlisted personnel, dependents, and civilians who are interested in improving their English and Math skills. Classes are limited to 27 students per session and are held at the BEC, Bldg. 1331, Monday thru Friday, 0730–1600 for four weeks.

Once students finish the course they should see an improvement in their basic skills in English and Math and should be more competitive in today's military and civilian job markets. The Academic Skills Program is **HIGHLY RECOMMENDED** for all active duty military students who want to use tuition assistance for the first time, but have a GT of 99 or below and failed to achieve a grade 10.2 on the Test of Adult Basic Education (TABE). This non-credit class is open to the public but priority is given to active duty service members with those holding a GT score of 99 or less is guaranteed admission.

STEP 1: Fill out the [Academic Skills Program Acknowledgement Letter](#). Be sure to provide all the requested information at the top of the form. Your initials and signature indicate you've read and agree to the terms of the program. Once you've completed the form have your commanding officer sign. All personnel *must* take the TABE exam with the BEC. The TABE exam is administered in our SOI (BLDG 520512) office on Tuesday's and on Wednesday's in our Mainside (BLDG 1331) office at 1300. You will need to keep a copy of your TABE results to bring with you on the first day of class.

STEP 2: Bring the signed acknowledgement letter to the BEC (Bldg. 1331, Rm 101) for review. Once the BEC has verified the completion of the TABE exam the letter will be stamped.

STEP 3: Apply for admission to Palomar College at Palomar.edu/Apply. After you have completed the 2-step application process, you will receive an email with your Palomar Student ID# approx. 24-48 hours (This is not the CCC ID).

STEP 4: Have your command create your PTAD orders. You'll submit your PTAD orders to the BEC on the first day of class.

The Academic Skills Program is *not* an ASVAB or AFCT prep course. MARADMIN 081/11 clarifies DOD and USMC policy in regards to ASVAB prep courses. Marines are not allowed to take ASVAB prep courses and the use of other test preparation aids is strictly prohibited. Service Members who want to improve their AFCT scores in order to qualify for reenlistment or other programs are encouraged to go to <http://www.nelnetsolutions.com/dodlibrary/> for prep materials. Also there are AFCT prep materials available at the base libraries.

For more information please contact:
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760-725-6660/6414
Palomar College Camp Pendleton Office
760-744-1150 x7818

2020 ACADEMIC SKILLS PROGRAM SCHEDULE

N MATH 915 (MATH)
(7:45AM-11:35AM)
N READ 950 (ENGLISH)
(12:15PM-4:00PM)

SESSION NUMBER	START DATE	END DATE
1-20	JANUARY 6, 2020	JANUARY 31, 2020
2-20	FEBRUARY 18, 2020	MARCH 13, 2020
3-20	APRIL 6, 2020	May 1, 2020
4-20	MAY 26, 2020	JUNE 19, 2020
5-20	JULY 6, 2020	JULY 31, 2020
6-20	AUGUST 10, 2020	SEPTEMBER 4, 2020
7-20	SEPTEMBER 14, 2020	OCTOBER 09, 2020
8-20	OCTOBER 19, 2020	NOVEMBER 13, 2020